#### CAPABILITIES STATEMENT



Neighbor Face Productions, LLC 647 N Hill Avenue Pasadena, CA 91106

> NeighborFace.com thopkins@neighborface.com Phone 323-788-8674

### **ABOUT**

Neighbor Face Film and Video is a full-service video production company located in Pasadena, CA specializing in producing impactful and informative video projects. Our services encompass a wide range of video production needs, including documentaries, special event programming, training videos, recruitment and testimonial videos, and informational video series tailored for Federal, State, and Local government agencies. Neighbor Face Productions, LLC is a registered vendor with the System for Award Management (SAM) and is designated as a Micro Small Business by the Small Business Administration.

## **APPROACH**

We work closely with our clients to gain a deep understanding of their objectives, target audiences, messaging, and organizational culture. This understanding informs our recommendation of the most effective strategies to authentically convey their unique stories and achieve their desired impact on viewers.

Our unique creative skillset & flexibility allows us to tailor quality productions to match the tone and identity of our clients' brands, whether they require an edgy, humorous, or serious approach. From conceptualization to completion, we manage every aspect of the process, including scriptwriting, filming, editing, graphics, animation, voiceover, and more.

Let Neighbor Face demonstrate the power of your message through professional productions designed for various platforms. Our storytelling expertise is designed to capture attention, inspire action, and deliver results. We are committed to creating video content that clearly communicates our clients' goals, engages their audiences, and surpasses expectations for established key performance indicators.

### **FACTS**

- Experience documenting hazardous occupations: including biological, psychosocial, and physical hazards.
- Certified SBA Micro Small Business
- Law enforcement recruitment specialization
- FAA Remote Pilot Certification

- Government Contract Experience
- Experience creating video for FOX, ABC, A&E, Investigation Discovery, History Channel, Weather Channel and more.
- Google Certifications
- Founded in 2015
- Extensive References

## **CAPABILITIES**

- Creative development
- Scriptwriting
- Pre-production & coordinating
- Casting & Crew
- Video production management
- Training & educational videos
- Documentary series
- Recruitment videos
- Marketing and advertising videos

- Public Service Announcements
- Agency imaging
- New product or service launch
- Releases & clearances
- Airspace checks & drone flight plans
- Video editing w/ client revisions
- 2D/3D graphics & animation
- Voiceover & narration
- Music licensing and mastering
- Media placement & reporting

# **KEY INFORMATION**

Neighbor Face Productions, LLC is a Micro Small Business (MSB) located in Pasadena, CA, giving Federal, State, and Local government agencies direct access to our video production services. We work nationally onsite, on location, or in studio, based on your project needs.

<b>NAICS</b> 512110	Motion Picture & Video Production
<b>NAICS</b> 541810	Other Direct Costs (ODCs) for Marketing & Public Relations Services
<b>NAICS</b> 541920	Other Professional, Scientific, and Technical Services
UEI	EPD6R94MT6U8
CAGE CODE	9F5N2
Los Angeles County LSBE	093692
FAA Remote Pilot Certification	4832936
СММС	Level 1 Clearance

### **CONTACT**

To learn more and see samples of our work, visit www.neighborface.com or contact:

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